

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE MEETING
FEBRUARY 11, 2025**

PUBLIC SESSION

**TITLE: ELEMENTARY AND SECONDARY SCHOOL YEAR
CALENDARS: 2025-2026**

RECOMMENDATION

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Elementary and Secondary School Year Calendars for the 2025-2026 school year, as presented.

Prepared by: Domenic Massi, Superintendent of Education
Presented by: Domenic Massi, Superintendent of Education
Recommended by: Camillo Cipriano, Director of Education/Secretary-Treasurer
Date: February 11, 2025



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

REPORT TO THE COMMITTEE OF THE WHOLE MEETING FEBRUARY 11, 2025

ELEMENTARY AND SECONDARY SCHOOL YEAR CALENDARS: 2025-2026

BACKGROUND INFORMATION

The *Education Act, Regulation 304 - School Year Calendar, Professional Activity Days* outlines the requirements and timelines for preparing and submission of school year calendars to the Ministry of Education for approval.

For the 2025-2026 school year calendars, there are 195 possible school days between September 1, 2025 and June 30, 2026. Within this total, elementary and secondary schools must have a minimum of 194 school days, of which seven (7) days must be designated as professional activity days. Secondary schools may have a maximum of ten (10) instructional days set as examination days. The remaining school days shall be instructional days.

CONSULTATION PROCESS

The 2025-2026 School Year Calendar Committee met to discuss and review the draft calendar and the consultation process.

Members of the 2025-2026 School Year Calendar Committee are:

Domenic Massi	Superintendent (Chair)
Lee Ann Forsyth-Sells	Superintendent
Gino Pizzoferrato	Superintendent
Antonio Cardamone	Elementary Principal
Lou Stranges	Secondary Principal
Anthony Corapi	Coordinator of Staff Development
Anna Maxner	C.U.P.E. President
Jennifer McArthur	Niagara Elementary Unit OECTA
Joseph Sorrenti	Niagara Elementary Unit OECTA
John Piccoli	Niagara Secondary Unit OECTA
Laura Thomas	Niagara Catholic Parent Involvement Committee
Monique Somma	S.E.A.C.

The consultation process provided the elementary and secondary draft calendars to all elementary and secondary Principals, Vice-Principals, Catholic School Council Chairs/Co-Chairs, the Niagara Catholic Parent Involvement Committee (NCPIC), the Special Education Advisory Committee (SEAC), OECTA Elementary and Secondary Presidents, CUPE President and staff for feedback by February 3, 2025.

Simultaneously, there has been on-going consultation with the co-terminus Board to achieve a similar school year calendar, where possible.

SUMMARY OF THE ATTACHED CALENDARS

Highlights of the Proposed School Year Calendars for 2025-2026.

Professional Activity Days

In accordance with the Education Act, Regulation 304 - School Year Calendar, the following seven (7) days have been identified as Professional Activity Days.

Elementary:

Friday, September 19, 2025
Friday, October 10, 2025
Friday, November 28, 2025
Friday, January 16, 2026
Friday, February 13, 2026
Friday, June 5, 2026
Friday, June 26, 2026

Secondary:

Friday, September 19, 2025
Friday, October 10, 2025
Friday, November 28, 2025
Thursday, January 29, 2026
Friday, February 13, 2026
Thursday, June 25, 2026
Friday, June 26, 2026

Secondary Examination Days

Semester 1 – Thursday, January 22, 2026 to Wednesday, January 28, 2026
Semester 2 – Thursday, June 18, 2026 to Wednesday, June 24, 2026

Board and Civic Holidays

Civic Holiday	Monday, August 4, 2025
Labour Day	Monday, September 1, 2025
Thanksgiving Day	Monday, October 13, 2025
Christmas Break	Monday, December 22, 2025 – Friday, January 2, 2026
Family Day	Monday, February 16, 2026
March Break	Monday, March 16 to Friday, March 20, 2026
Good Friday	Friday, April 3, 2026
Easter Monday	Monday, April 6, 2026
Victoria Day	Monday, May 18, 2026
Canada Day	Wednesday, July 1, 2026

To comply with the timelines outlined in *Regulation 304 - School Year Calendar*, school boards are required to submit Board approved school year calendars to the Ministry of Education by March 1, 2025 and Board approved **regular** school year calendars to the Ministry of Education by May 1, 2025.

Based on feedback from the consultation process, discussions with the School Year Calendar Committee, Senior Administrative Council and the coterminous board, the 2025-2026 Elementary and Secondary School Year Calendars will be submitted immediately following the Board Meeting of February 25, 2025 for approval.

Appendix A: *Proposed Elementary School Year Calendars for 2025-2026*

Appendix B: *Proposed Secondary School Year Calendars for 2025-2026*

RECOMMENDATION

THAT the Committee of the Whole recommends that the Niagara Catholic District School Board approve the Elementary and Secondary School Year Calendars for the 2025-2026 school year, as presented.

Prepared by: Domenic Massi, Superintendent of Education
Presented by: Domenic Massi, Superintendent of Education
Recommended by: Camillo Cipriano, Director of Education, Secretary/Treasurer
Date: February 11, 2025

School Year Calendar 2025 - 2026

Legend ▶ **H-** Statutory Holiday **E-** Scheduled Examination Day **P-** Professional Activity Day **B-** Board Designated Holiday Half Day

Elementary Draft Calendar

Month	Number of Instructional Days	Number of Professional Activity Days	Number of Scheduled Examination Days	1st Week					2nd Week					3rd Week					4th Week					5th Week									
				M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F					
August 2025								1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29					
September 2025	21	1		1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30								
October 2025	22	1			1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30	31						
November 2025	20	1		3	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28										
December 2025	15			1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30	31							
January 2026	20	1				1	2	5	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28	29	30						
February 2026	19	1		2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27										
March 2026	17			2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	31								
April 2026	20					1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30						
May 2026	20							1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29					
June 2026	20	2		1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30								
July 2026						1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30	31					
TOTAL	194	7		<p>Note: The 2025-2026 calendar provides for 196 possible school days between September 1, 2025 and June 30, 2026. The school year shall include a minimum of 194 school days of which three days must be designated as professional activity days with respect to specific provincial education priorities as outlined in the Policy/Program Memoranda 151 and up to four extra days may be designated by the board as professional activity days. The remaining school days shall be instructional days. The boards may designate up to ten instructional days as examination days</p>																													

School Year Calendar 2025 - 2026

Legend ▶ **H** - Statutory Holiday **E** - Scheduled Examination Day **P** - Professional Activity Day **B** - Board Designated Holiday Half Day

Secondary Draft Calendar

Month	Number of Instructional Days	Number of Professional Activity Days	Number of Scheduled Examination Days	1st Week					2nd Week					3rd Week					4th Week					5th Week									
				M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F					
August 2025								1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29					
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TOTAL	194	7	10	<p>Note: The 2025-2026 calendar provides for 196 possible school days between September 1, 2025 and June 30, 2026. The school year shall include a minimum of 194 school days of which three days must be designated as professional activity days with respect to specific provincial education priorities as outlined in the Policy/Program Memoranda 151 and up to four extra days may be designated by the board as professional activity days. The remaining school days shall be instructional days. The boards may designate up to ten instructional days as examination days</p>																													

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE MEETING
FEBRUARY 11, 2025**

PUBLIC SESSION

**TITLE: NIAGARA STUDENT TRANSPORTATION SERVICES
2024-2025 ANNUAL PLAN**

The Niagara Student Transportation Services (NSTS) 2024-2025 annual report is presented for information.

Prepared by: Giancarlo Vetrone, Superintendent of Business & Financial Services
Sarb Sandhu, Executive Director and Secretary to the Board, NSTS

Presented by: Giancarlo Vetrone, Superintendent of Business & Financial Services

Approved by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Date: February 11, 2025



REPORT TO THE COMMITTEE OF THE WHOLE FEBRUARY 11, 2025

NIAGARA STUDENT TRANSPORTATION SERVICES 2025-2025 ANNUAL PLAN

BACKGROUND INFORMATION

Organizational Structure

The Board of Directors has three representatives appointed from each member school board for a total of six (6) Directors and the 2024-25 Directors. The Management Advisory Committee is comprised of the Superintendent of Business from each of the school boards. There are thirteen (13) staff positions at NSTS. The Executive Director reports to the Board of Directors through the Management Advisory Committee and serves as the Secretary to the Board. All NSTS staff report to the Executive Director, Sarb Sandhu.

Scope and Financials

In the 2024-25 school year, there are 37,471 students eligible for transportation and 35,139 students transported with projected expenditures of \$42.4 million. Not all eligible students are riding the bus, 2,332 are Opted-Out of transportation. Both school boards are projected to have expenditures greater than the student transportation Grant. In the 2024-25 school year, the cost per student transported for DSBN is projected to be \$1,306 and for Niagara Catholic \$1,053.

Driver Demographics

Since the 2019–2020 school year, the implementation of competitive procurement for 30% of routes, coupled with the impacts of the pandemic, has significantly influenced the driver demographic and average years of service. Currently, the average tenure of drivers with our Operators is 4.78 years. NSTS remains committed to collaborating with service providers on proactive driver recruitment and retention strategies to address these challenges and maintain service stability.

As the landscape of student transportation continues to evolve, maintaining a sustainable and highly skilled workforce is paramount. We will continue to implement innovative strategies and solutions to address emerging challenges in driver recruitment, retention, and operational excellence, ensuring the highest quality transportation services for Niagara’s students.

Key Objectives: P. 11

- i) Proactively monitor procurement practices across Ontario
- ii) Continue to align and evaluate transportation services with current funding
- iii) Strengthen oversight of student behaviour on buses
- iv) Develop a comprehensive driver recruitment and retention plan

Appendix A - Niagara Student Transportation Services 2024-2025 Annual Plan

The Niagara Student Transportation Services (NSTS) 2024-2025 annual report is presented for information.

Prepared by: Giancarlo Vetrone, Superintendent of Business & Financial Services
Sarb Sandhu, Executive Director and Secretary to the Board, NSTS

Presented by: Giancarlo Vetrone, Superintendent of Business & Financial Services

Approved by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Date: February 11, 2025



NIAGARA STUDENT TRANSPORTATION SERVICES
2024-2025 ANNUAL PLAN
January 2025



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NIAGARA STUDENT TRANSPORTATION SERVICES

Who Are We?

Niagara Student Transportation Services (NSTS) is a consortium between the District School Board of Niagara and the Niagara Catholic District School Board.

NSTS was established in 2007 and is incorporated as a not-for-profit organization.

Mission Statement:

NSTS is committed to student success by providing safe, effective and efficient transportation services to the learners of Niagara!

2024-25 BOARD OF DIRECTORS

Camillo Cipriano
Chairperson

Kelly Pisek
Vice-Chairperson

Stacy Veld
Treasurer / Chairperson of the
Management Advisory Committee

Giancarlo Vetrone
Director / Vice-Chairperson of the
Management Advisory Committee

Simon Hancox
Director

Pat Rocca
Director

OFFICER

Sarb Sandhu
Executive Director
Secretary to the Board



EXECUTIVE DIRECTOR MESSAGE

As we approach our 18th anniversary in March 2025, I am proud to reflect on the journey of Niagara Student Transportation Services (NSTS) and our unwavering commitment to providing safe, effective, and efficient transportation for the students of Niagara.

Over the years, NSTS has faced and overcome many challenges, including funding constraints, driver retention, staff retirements, and contract procurement. As we look to the future, we remain focused on addressing these challenges head-on through innovative initiatives and solutions that ensure stability and the seamless continuity of our operations.

The dedication and professionalism of our team are the foundation of our success. Their commitment to excellence, continuous learning, and collaboration enables us to adapt to the evolving needs of student transportation and deliver unparalleled service. By fostering innovation, open communication, and a culture of growth, we are well-positioned to meet the demands of our stakeholders and thrive in a dynamic landscape.

Looking ahead to the 2024–2025 school year, our priorities include:

Strengthening Workforce Stability: Attracting and retaining skilled drivers and staff to support our growing ridership.

Enhancing Safety and Compliance: Upholding rigorous safety standards and adopting best practices to protect our passengers.

Optimizing Efficiency: Leveraging technology and collaboration to streamline operations, improve routing, and meet changing demands.

As I reflect on NSTS's journey, I am filled with pride and gratitude. The dedication and expertise of our team inspire me every day as we work together to provide safe, reliable transportation for Niagara's students. This mission is at the heart of all we do, and I look forward to continuing this important work with all of you.

S Sandhu

KEY CONSORTIUM MILESTONES

School Year	Milestone Achievement
2006—2007	DSBN and Niagara Catholic signed Consortium Agreement to form NSTS and filed as a corporation under the Corporations Act of Ontario.
2007—2008	Integrated the student database of both school boards for transportation planning purposes to start planning as a single entity.
2008—2009	First school year operating as a single entity with staff serving students of both school boards in specific geographic areas.
2009—2010	Implement harmonized policies and administrative procedures for both school boards and ranked Moderate-High on first Effectiveness & Efficiency Review.
2010—2011	Implemented new planning and routing software by Georef to support enhanced data management, route planning and secure web portals.
2011—2012	Implemented competitive procurement in West Niagara , harmonized all service offerings and implemented major efficiency projects across Niagara.
2012—2013	Achieved High rating on Effectiveness & Efficiency Review.
2013—2014	Achieved full compliance to BPS Procurement Directive, equipped 100% of vehicles with GPS.
2014—2015	Modernized First Ride program for students new to the bus and for students with individualized transportation needs.
2015—2016	Implemented Intertrain in presentations for school bus safety and behaviour management program in schools.
2016—2017	Office moved to St. Vincent de Paul Catholic Elementary School and commenced initiatives to support driver recruitment and retention.
2017—2018	Added two new staff positions to recognize increasing demands on resources from alternative education, special programs and driver shortage challenges.
2018—2019	Hosted first Niagara School Bus Professionals event and negotiated contract solutions to improve driver recruitment and retention.
2019—2020	Implemented extended contracts on 70% of routes, camera program on 25% of routes and experienced service disruption due to COVID-19.
2020—2021	Implemented competitive procurement on 30% of routes, modified services to respond to COVID-19, and business continuity measures, including SaaS, and added new position to support Executive Director.

KEY CONSORTIUM MILESTONES

School Year	Milestone Achievement
2021—2022	Seamless transition of the organization to a new leadership team with focus on business results, continuity and building on key stakeholder relationships. Collaborated with Bus Operators to ensure all school buses were compliant with new Eight Lamp Amber-Red Warning System, further enhancing student safety measures.
2022—2023	<p>Developed a new Individual Student Transportation Plan (ISTP) form that will help ensure we have all the information for successfully transporting students with exceptional needs.</p> <p>Hosted the first Professional Development Event for Local Bus Professionals since 2019.</p> <p>Awarded the 2023 Wheels of Change Award: Organization for institutionalizing Active School Travel within the region and supporting the development of Heart Niagara to encourage more families to cycle to school (Bike Rodeo).</p> <p>Updated NSTS website to ensure compliant with Web Content Accessibility Guidelines 2.1 Level A and Level AA.</p> <p>Consortium Agreement and By-laws were updated ensuring legal compliance and incorporated best practices.</p>
2023—2024	<p>Reached an agreement to extend current contracts with our existing school bus operators, securing 70% of the routes through 2027.</p> <p>Applied the new funding framework released by the Ministry of Education for student transportation including the Recruitment and Retention Bonus for drivers.</p>
2024—2025	<p>Commenced transportation services for the Niagara Children’s Centre School Authority, starting with 11 dedicated routes and added a new Area Transportation position to recognize increasing demands on resources.</p> <p>Implemented a revised transportation policy that increased the eligibility distance for secondary school students to 3.2 kilometers.</p>



INCLEMENT WEATHER CANCELLATIONS

	Schools	Transportation
2014-15	1	2
2015-16	0	2
2016-17	0	0
2017-18	1	1
2018-19	3	9
2019-20	0	1
2020-21	1	1
2021-22	2	5
2022-23	2	3.11*
2023-24	0	0.11**

* Includes Partial route cancellations impacting student transportation in Fort Erie.

** Includes Partial route cancellations impacting student transportation in Fort Erie, Port Colborne and Wainfleet

ORGANIZATIONAL OVERVIEW

Mission

NSTS is committed to student success by providing safe, effective and efficient transportation services to the learners of Niagara!

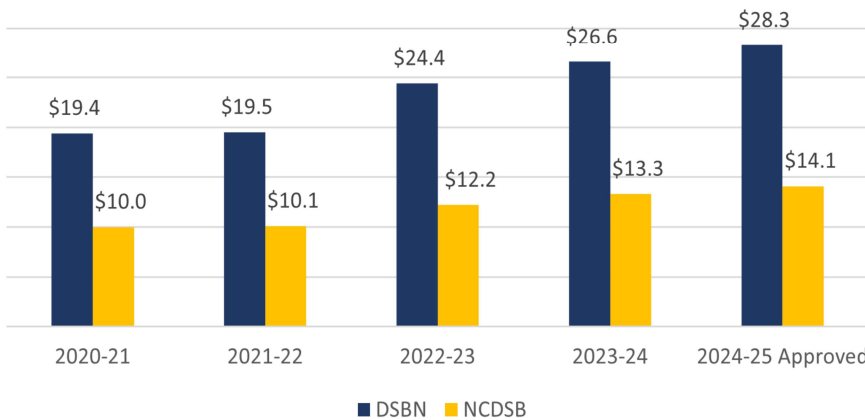
Scope & Financials

In the 2024-25 school year, there are 37,471 students eligible for transportation and 35,139 students transported with projected expenditures of \$42.4 million. Not all eligible students are riding the bus, 2,332 are Opted-Out of transportation.

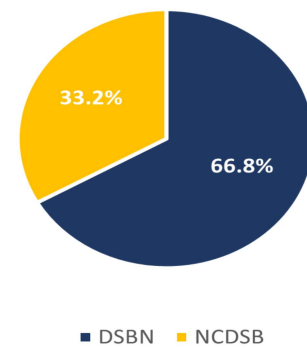
Both school boards are projected to have expenditures greater than the student transportation Grant.

In the 2024-25 school year, the cost per student transported for DSBN is projected to be \$1,306 and for Niagara Catholic \$1,053. For historical context, the following charts represent the previous five years:

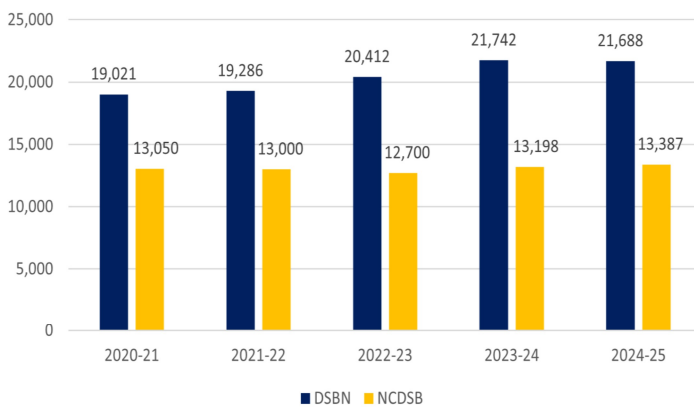
Transportation Expenditure by Board



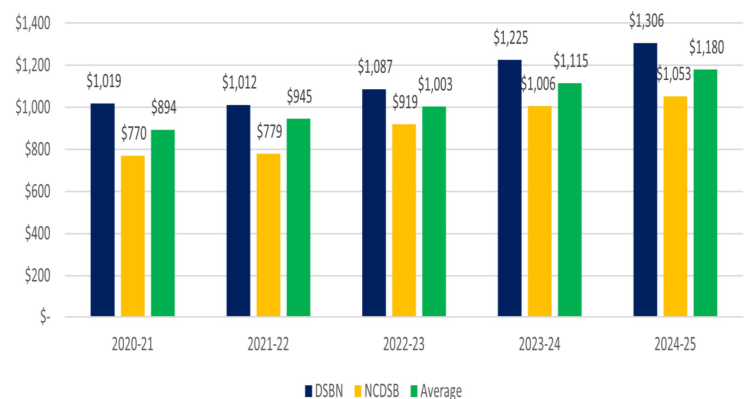
**Approved Budget per Board
Total \$42,424,417.13**



Number of Students Transported



Cost per Student Transported

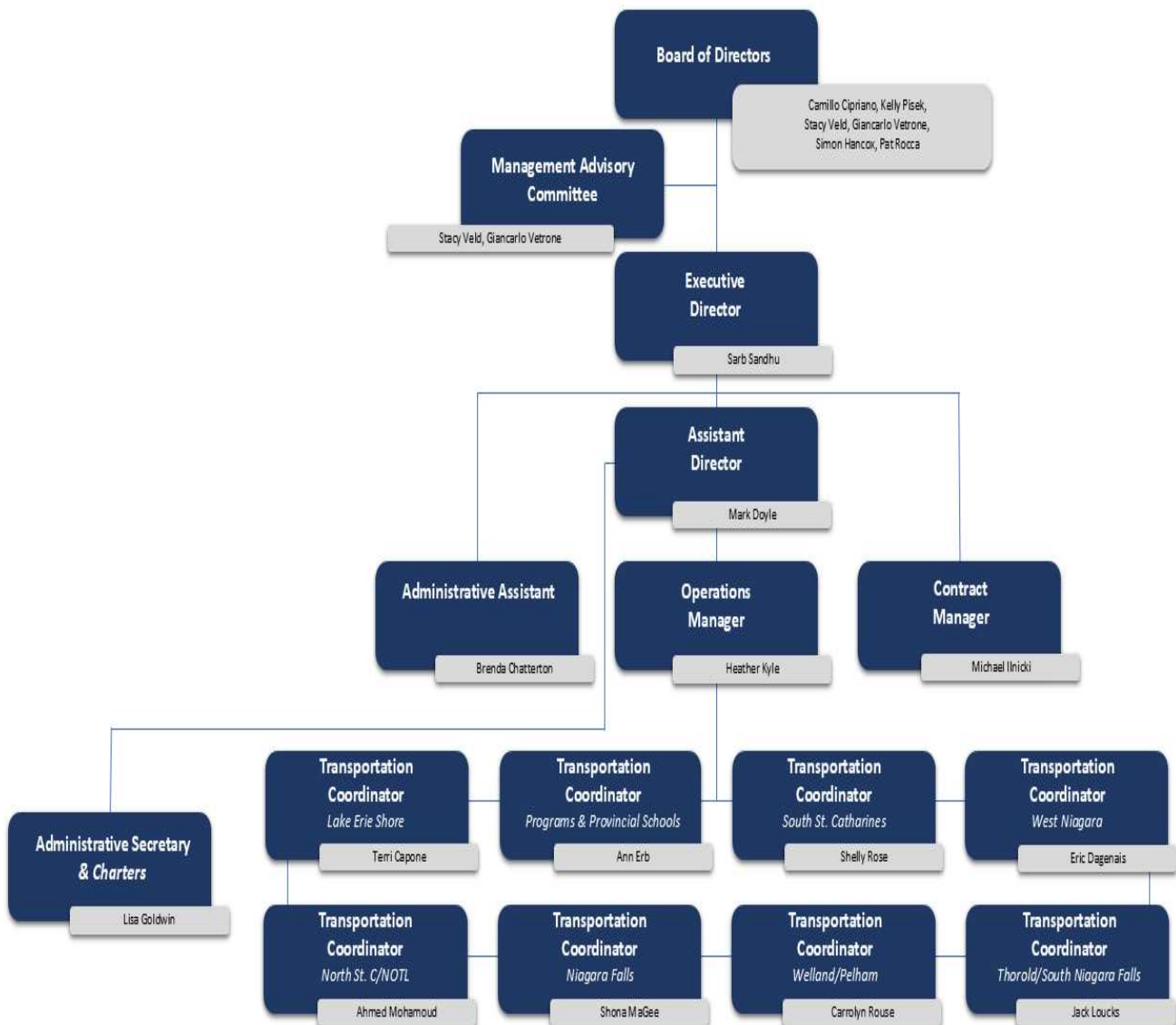


ORGANIZATIONAL OVERVIEW CONTINUED

Organizational Structure

The Board of Directors has three representatives appointed from each member school board for a total of six (6) Directors and the 2024-25 Directors are listed on Page 3. The Management Advisory Committee is comprised of the Superintendent of Business from each of the school boards.

There are fourteen (14) staff positions at NSTS. The Executive Director reports to the Board of Directors through the Management Advisory Committee and serves as the Secretary to the Board. All staff report to the Executive Director and the chart below shows the 2024-25 positions and staff:

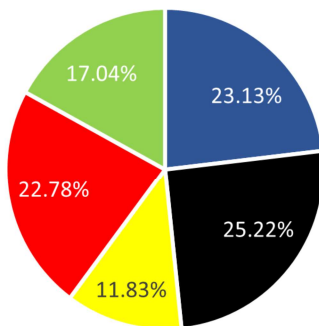


ORGANIZATIONAL OVERVIEW CONTINUED

Service Providers

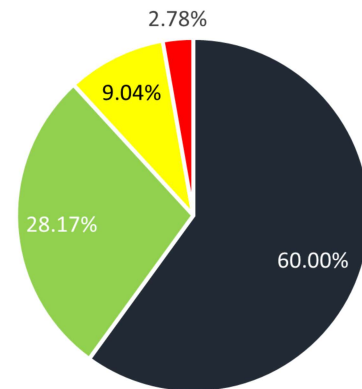
NSTS holds the contracts directly with the service providers on behalf of member school boards. Contracts on 70% of bus routes are stable until August 2027 and on 30% of bus routes until August 2030. In the 2024-25 school year, there are 575 school bus routes.

Bus Route Share by Operator



■ Sharp St. Catharines ■ Sharp Welland ■ Switzer Fort Erie
■ Switzer St. Catharines ■ STC

Bus Routes by Size of Vehicle



■ Full-Size ■ Mini-Size ■ Mini-Size-Adapt ■ Mini-Van

Driver Demographic & Years of Services

Since the 2019–2020 school year, the implementation of competitive procurement for 30% of routes, coupled with the impacts of the pandemic, has significantly influenced the driver demographic and average years of service. Currently, the average tenure of drivers with our Operators is 4.78 years. NSTS remains committed to collaborating with service providers on proactive driver recruitment and retention strategies to address these challenges and maintain service stability.

Years of Driving Experience	
Less than one year	20.37%
1-2 years	28.52%
3-9 years	33.79%
10-14 years	13.41%
15-19 years	1.70%
20-24 years	1.36%
25-39 years	0.51%
40 years or more	0.34%



ORGANIZATIONAL OVERVIEW CONTINUED

Consortium Driver Investment

As the landscape of student transportation continues to evolve, maintaining a sustainable and highly skilled workforce is paramount. We will continue to implement innovative strategies and solutions to address emerging challenges in driver recruitment, retention, and operational excellence, ensuring the highest quality transportation services for Niagara's students.

Focus on Workplace Safety: Strengthen oversight of student behavior on buses through clear communication of expectations, driver training, and active engagement with schools and families to create a respectful and safe environment for drivers.

Comprehensive Recruitment Campaigns: Develop a targeted recruitment initiative utilizing NSTS and member school boards' social media platforms to maximize reach and attract diverse candidates. This includes tailored messaging that highlights the benefits of flexible employment, and the impact drivers have on their communities. Leverage partnerships with local community organizations and job fairs to reach potential candidates who may not be active on social media.

Sustaining Key Engagement Initiatives: Maintain impactful programs like the school parking initiative, School Bus Times newsletter, School Bus Professional Appreciation Day, and the annual professional development event. These initiatives continue to emphasize the critical role of drivers and their contributions as an extension of the classroom experience.

Technology solutions: Expand the deployment of camera systems and explore the implementation of real-time monitoring technologies to enhance safety measures and provide immediate support during incidents.

Retention and Recruitment Bonus Program: Continue evolving this program, ensuring funds are effectively administered to support school bus operators in retaining skilled drivers. Periodically review the allocation of the \$2,363 per funded school bus route to align with changing economic conditions and industry needs.

Driver Support Initiatives: Establish regular feedback sessions, driver recognition programs, and opportunities for drivers to share their expertise, mentor new recruits, and support peers. These initiatives aim to foster a strong sense of belonging, collaboration, and shared purpose among the driving team.

By proactively addressing challenges such as labor market shortages, inflationary pressures, and societal shifts, NSTS and its partners will continue to lead the way in building a stable, engaged, and well-supported workforce. These efforts will not only ensure the seamless continuity of transportation services but also reinforce the vital role of school bus drivers in fostering safe and effective learning environments.



ORGANIZATIONAL OVERVIEW CONTINUED

Technology Deployed

- BusPlanner suite of products is deployed for routing, managing and scheduling student transportation, including secure web portals and Software as a Service (SaaS) hosting and technical support.
- All school buses are equipped with GPS (Zonar, Synovia).
- Twenty-five (25%) of vehicles are equipped with internal-facing and external-facing cameras (Gatekeeper).

Administrative Support

- Both school boards provide financial services and procurement support, and other fee for service support, under the Service Level Agreement (SLA). Specific to DSBN SLA also includes human resources, payroll and benefit administration and IT services and Niagara Catholic's SLA includes office lease, custodial services and phone service.
- DSBN Casual Secretary List, AnswerPlus and Interlock Issue Tracker provide support during back-to-school or other times of staff resource constraint.
- Insurance is purchased through OSBIE.

Community Partners

- Niagara Region Public Health is the primary partner for Active School Travel (AST) programs, and the AST network includes all twelve (12) municipalities, Niagara's crossing guard committee, Safety Village, Heart Niagara and Niagara Regional Police Services.
- Niagara Regional Police Services is the primary partner in the external-facing video camera program.
- NSTS is a member of Niagara's geospatial group with reciprocal data sharing for local GIS-related data.
- Intertrain provides school bus student safety training in schools featuring Buster the Bus for Kindergarten to Grade 3 and Grades 4 to 8, including videos that are available on the NSTS website. These contracted services are through OECM, and in addition Intertrain has developed videos that are available on the NSTS website to support the First Ride program featuring Buzzy the Bee and a pedestrian safety program featuring Blue the Butterfly.



2024-25 PRIORITIES

2024-25 Key Objectives:

The 2024–2025 school year marks another pivotal chapter for the Consortium as NSTS approaches its 18th anniversary and navigates the challenges ahead. Our priorities will center on attracting and retaining skilled drivers and staff to support growing ridership, maintaining rigorous safety standards and adopting best practices, and leveraging technology to enhance efficiency and adapt to evolving demands.

Key objectives for the upcoming year:

1. Proactively monitoring procurement practices across Ontario is essential to ensuring the ongoing efficiency and sustainability of our transportation services. By identifying and implementing best practices that align with our funding framework, we can address current and future challenges strategically. These efforts will guide the development of contracts beyond 2027, enabling us to maximize resource allocation, and ensure consistent delivery of safe and reliable transportation services.
2. Continue to align and evaluate transportation services and data processes with current funding guidelines to optimize resource allocation, maintain compliance, and address the unique needs of Niagara's communities. Refining hazard assessments and prioritizing non-funded initiatives will ensure operational efficiency, financial accountability, and the delivery of safe, equitable, and effective transportation services.
3. Strengthening oversight of student behavior on buses by clearly communicating expectations, providing comprehensive driver training, and actively engaging with schools and families to foster a respectful and safe environment for drivers. Additionally, developing an escalation matrix will establish a structured and consistent approach to managing student behavior effectively.
4. Develop a comprehensive driver recruitment and retention plan that leverages social media, local partnerships, and job fairs to attract diverse candidates, while highlighting flexible employment benefits and community impact. Support our local operators with driver recognition, mentorship opportunities, and feedback sessions to foster collaboration, belonging, and a shared sense of purpose.

Immediate and Ongoing Priorities:

- Address inquiries from the Ministry of Education regarding the funding routing simulation (December 2024) to support funding decisions for the 2024-25 school year, while actively monitoring ongoing communications to guide local policy and operational strategies.
- Continuously monitor staffing levels for route and spare drivers, implementing proactive measures to maintain on-time service performance and swiftly addressing any disruptions.



2024-25 PRIORITIES CONTINUED

- Further develop dashboards to provide actionable insights for operations and decision-making. Conduct regular reviews of data to evaluate the impact of interventions.
- Improve understanding of route usage on underutilized routes and in areas with excessive capacity strain due to dynamic student enrollment by auditing routes to assess student ridership.
- Continue to ensure that best practices in the areas of safety, student management and operational excellence are being used across all service areas, by all staff and stakeholders.
- Expand collaboration with school boards to model the impact of proposed changes, provide detailed cost analyses, and adapt to new requirements and community growth while meeting operational and community needs.

January to March Priorities:

(N) is New Priority (A) is an Annual Priority

- (A) Commence planning for 2025–26 school year focused on capacity planning for increasing enrolment and transportation eligibility, and forecast new vehicles and drivers by March 31 to service providers.
- (A) While planning for the 2025–26 school year, determine if bell time efficiencies can offset new vehicle and driver requirements, to reduce strain on limited resources and engage the Management Advisory Committee in plans and preliminary budget.
- (A) Reconcile year-to-date fuel escalation contractual requirement and funding provision.
- (A) Engage staff in annual appraisal and development plan process.
- (A) Project impact of CPI increase for equivalent contractual terms increase and Ontario minimum wage potential impact on driver recruitment and retention to engage Management Advisory Committee in planning for financial and contractual decisions.
- (A) Plan Active School Travel “Spring in to Spring” campaign for pedestrian safety training.
- (A) Align staff areas to alleviate capacity pressures of growth areas on specific Area Transportation Coordinators.
- (A) Opt-In process for those eligible for transportation.
- (A) Develop communications plan to more effectively communicate with schools and families for back-to-school for the 2025–26 school year.



2024-25 PRIORITIES CONTINUED

- (A) Period 1 Recruitment and Retention bonus payments for eligible bus drivers, ensuring accuracy and compliance with established criteria.
- (A) Submit once daily a route cancellation report to the Ministry.

April to June Priorities:

- (A) Complete March 31 year-end financial process and project total expenditures to financial year-end August 31, 2025 to report to Management Advisory Committee.
- (A) Complete consultation for 2025–2026 bell time changes and finalize budget submission to each school board.
- (A) Hold 2025–26 planning meetings with planning departments on enrolment projections and special education consultants of both school boards to validate planning assumptions.
- (A) Execute Active School Travel (AST) Spring into Spring campaign for pedestrian safety training.
- (A) Plan following school year Consortium driver engagement activities with newsletters, PD Event and additional learnings to support recruitment and retention.
- (A) Review school board process and timelines for new school year pre-registration and registration process and align resources accordingly.
- (A) Assess allocated funding for student transportation to determine how formula updates may impact local school boards and present findings to Management Advisory Committee.
- (A) Review and redesign processes and communication tools for schools and families to reduce demands on staff during back to school.
- (A) Develop school secretary and administrator training program, and establish training and/or meeting attendance, to ensure schools are prepared to be the first line of communication with families.
- (A) Review alternate programs and sites with Management Advisory Committee for future student transportation delivery options including aligning resources and budget.
- (A) Review leading practices for hazard designation procedures, adopt and apply leading practices to all schools to reset eligibility by hazard designation.
- (A) Meet with all Operators' management teams and conduct Annual Compliance Audits, ensuring all key contract terms are being met by each bus company.



2024-25 PRIORITIES CONTINUED

- (A) Evaluate the maintenance and potential expansion of the video camera program and present findings to the Management Advisory Committee.
- (A) Submit once daily a route cancellation report to the Ministry.

July to December Year-End Priorities:

- (A) Reconcile year-to-date fuel escalation contractual requirement and funding provision.
- (A) Complete documentation on contract compliance and performance management, and key performance and achievement reporting, to prepare for Annual Report once financials are complete.
- (A) Reconcile other grant expenditures for reporting to school boards, including student rider safety programs.
- (A) Negotiate any new or relevant contract addenda for service providers related to new/changed expectations for the new school year.
- (A) Complete August 31 year-end financials.
- (A) Prepare and complete 2024–25 year-end financial audit, aim for week prior to or after Thanksgiving to have draft financial statements to school boards by October 31.
- (A) Complete 2024–25 Annual Report for Annual General Meeting.
- (A) Complete 2024–25 Ministry Survey for Student Transportation
- (A) Submit Student Transportation – Routing Simulation 2026–2027
- (A) Period 2 Recruitment and Retention bonus payments for eligible bus drivers, ensuring accuracy and compliance with established criteria.
- (A) Submit once daily a route cancellation report to the Ministry.
- (A) Submit one Operator and School Report at the beginning of September to the Ministry.
- (A) Complete 2025–26 Student Transportation School Year Start-up Survey.
- (A) Submit actual annual expenditures at the end of 2024–25 school year for (i) NSTS (ii) Bus Operators - bus driver's compensation, hours and Recruitment and Retention bonus payments.

ACTIVE SCHOOL TRAVEL

The goal of Active School Travel is to reduce barriers, whether real or perceived, to students walking, wheeling, or rolling to and from school.

This is achieved by working with school boards, students, families, municipal and community partners to improve infrastructure, build safe capacity for active travel, and provide an opportunity for students and families to build skills and create new habits through fun, informative, organized AST events.

Active School Travel Programs play a vital role in addressing many gaps within communities, including those related to health, safety, environment, community, and education. By promoting active transportation to and from school, these programs contribute to creating healthier, safer, and more sustainable communities for all residents while building an active, safe, skilled, and resilient future for students.



2024-25 PRIORITIES CONTINUED

Advancing Active School Travel

Over the past several years, NSTS and Niagara Region Public Health have joined forces with school boards, municipalities, law enforcement, and other agencies focused on student safety to deliver Active School Travel programs and support to local schools. Together, we have:

- Directly assisted 39 schools. This includes 13 new additions since September 2022, representing over 3000 more potential daily active students.
- Ferndale Public School achieved the highest AST level in DSBN with Public Health, school champion and student support, earning OPHEA Healthy Schools Certification and setting an AST standard for Niagara. Replicating this success at more schools in Niagara is the goal.
- Special emphasis is placed on key events and information campaigns, including Back to School, Walk-tober, Winter Walk Days, and “Spring in to Spring”, to promote and celebrate walking to school.
- A 2018 Green Communities Grant provided funding to manufacture, distribute, and install 25 bicycle racks at elementary schools and for the development of a video by Heart Niagara to provide cycling skills consistent with the Bike Rodeo training provided in schools. Bike Rodeos continue in Thorold each year through municipal funding.
- Blue the Butterfly character and a pedestrian safety video to support Kindergarten to Grade 3 skills for safe and active school travel was also created with the same 2018 Green Communities Grant. This was a catalyst for the development of a toolkit for in-school student training and an in-school program delivered by crossing guards in the City of Niagara Falls and Town of Fort Erie. Welland has inquired about bringing the program to their municipality and Vision Zero funding may be possible to bring this programming to all areas.
- A collaborative approach involving public and private stakeholders will be required to increase student AST involvement and reduce congestion to improve school zone safety.

CAST OF SAFETY

CHARACTERS

BUZZY THE BEE

Teaches the First Ride Program to Kindergarten students and their families.

BUSTER THE BUS

Teaches Kindergarten to Grade 3 students school bus safety and behaviour expectations.

BLUE THE BUTTERFLY

Teaches Kindergarten to Grade 3 students pedestrian safety skills.



2024-25 PRIORITIES CONTINUED

Advancing Student Safety Programs

Current Program:

- Intertrain provides in school bus safety and student behaviour expectation training with two age-appropriate presentations for Kindergarten to Grade 3 and Grades 4 to 8.
- The First-Time Rider Safety Program is provided to educate JK-Grade 1 students and their families about the rules and responsibilities on and around the school bus. Provided for students with specialized transportation needs as required throughout the school year.
- Online videos for First Ride for new Kindergarten students to the bus, and school bus safety for Grades 1 to 3 and Grades 4 to 8.
- Online video for Kindergarten to Grade 3 pedestrian safety training, and pilot project for in person training in Niagara Falls and Fort Erie.
- Grade 2 Safety Village transportation provided for curriculum delivered by a police officer for school bus safety, pedestrian safety and cycling safety.

Opportunity to Improve Programs:

- Opportunity to expand First Ride events, with Operators participating at central locations, one in St. Catharines, Niagara Falls, Welland, Fort Erie and Grimsby/Lincoln, in addition to being available for schools to book in the Spring.
- Evacuation training is available for schools to book and is delivered by bus companies. Opportunity to add practice evacuation to Intertrain's presentation and engage bus drivers in training.
- Pedestrian Safety training in school pilot program offered in Niagara Falls and Fort Erie has the potential to be expanded to all municipalities and delivered by crossing guards or co-op post-secondary students and/or a condensed version provided by NSTS to school teachers, or senior students for train the trainer.



2025-26 & BEYOND PRIORITIES

- Continue to align NSTS data and processes with Ministry funding guidelines to ensure all funding sources are appropriately accessed.
- Use all available technology and update processes to optimize routes and mitigate the need for new buses/drivers to accommodate future growth in the Niagara Region.
- Improve Driver Recruitment and Retention through all available avenues.
- Seek opportunities to continue knowledge and skills transfer as the NSTS workforce experiences turnover.
- Prepare for the next rounds of contract renewals, in 2027 and beyond.
- Grow partnerships with public and private stakeholders to increase opportunities to promote AST and improve school zone safety .

July to September Priorities:

- (A) Open the portal to service providers and gather trial run feedback to update routes. Monitor driver and rider status frequently to ensure coverage for routes with spares to address absences. Track vehicle assignments to ensure requested vehicles are available for each route.
- (A) Update the website and communicate with parents regarding preliminary transportation arrangements. Open secure web portals and prepare school communications for their return.
- (A) Determine the mode of delivery and details for delivering First Ride programs at the end of August in preparation for back-to-school.
- (A) Collaborate with community partners to plan International Walk to School and Walktober activities for promotion at schools.

October to December Priorities:

- (A) Reconcile and prepare revised budget estimates for the 2025-26 school year for both school boards.
- (A) Execute International Walk to School activities with community partners and schools.
- (A) Initiate planning for the 2026-27 school year.
- (A) Conduct a policy review to address changes in the Ministry of Education's student transportation funding formula and policy standardization. Identify offsetting efficiencies if there is a deficit in funding.



NIAGARA STUDENT TRANSPORTATION SERVICES

Address:
3900 Kalar Road
Niagara Falls, ON
L2H 0K2

Telephone: 905-357-6787
Website: NSTS.ca
Email: general@nsts.ca
X (formerly Twitter): [niagarasts](https://twitter.com/niagarasts)

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE MEETING
FEBRUARY 11, 2025**

PUBLIC SESSION

**TITLE: STAFF DEVELOPMENT DEPARTMENT PROFESSIONAL
DEVELOPMENT OPPORTUNITIES**

The Staff Development Department Professional Development Opportunities report is presented for information.

Prepared by: Pat Rocca, Superintendent of Education
Anthony Corapi, Coordinator of Staff Development

Presented by: Pat Rocca, Superintendent of Education

Approved by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Date: February 11, 2025



REPORT TO THE COMMITTEE OF THE WHOLE FEBRUARY 11, 2025

STAFF DEVELOPMENT DEPARTMENT PROFESSIONAL DEVELOPMENT OPPORTUNITIES

BACKGROUND INFORMATION

In alignment with Niagara Catholic's Multi-Year Strategic Plan, the Department of Staff Development, as an integral aspect of its mandate, acts as the point of co-ordination among various departments. Thus ensuring that all professional development opportunities for staff, both teaching and non-teaching, occur in a seamless fashion to minimize disruptions to the myriad services provided within our Niagara Catholic community. The following is a listing of activities occurring during the period February 11, 2025 through March 4, 2025.

Professional Activity Day – February 14, 2025

Elementary PA Day Agenda

8:30-8:45 Land Acknowledgement & Opening Prayer

8:45-10:15 Professional Development Sessions

- Session #1: 8:45 a.m. – 9:30 a.m. (Math & Literacy Sessions)
- Session #2: 9:30 a.m. – 10:15 a.m. (Multidisciplinary Sessions)

10:15-10:30 Break

10:30-12:00 Keynote Address via Zoom (For All Staff)

- Dr. Jean Clinton-Building a School Culture for Resilience: The Power of Social and Emotional Learning

12:00-1:00 Lunch

1:15-2:30 Keynote Address via Zoom (For All Staff)

- Leela MadhavaRau (LMR Human Rights and Equity Consulting) - Beyond Words to Action

2:30-3:00 Principal Consolidation

Secondary PA Day Agenda

8:00-8:30 Land Acknowledgement & Opening Prayer

8:30-10:15 Multidisciplinary Department Sessions

10:15-10:30 Break

10:30-12:00 Keynote Address via Zoom (For All Staff)

- Dr. Jean Clinton -Building a School Culture for Resilience: The Power of Social and Emotional Learning

12:00-1:00 Lunch

1:15-2:30 Keynote Address via Zoom (For All Staff)

- Leela MadhavaRau (LMR Human Rights and Equity Consulting) - Beyond Words To Action

Kindergarten – Grade 6 Professional Learning Network: Multiple Dates

- Grade 6 Educators are invited to participate in a professional learning network that will consist of two sessions this year
- Each session will include ABA, Literacy and Numeracy learning.

Session #1 Dates:

- Tuesday, March 18th 9:00 a.m.- 3:15 p.m. - Catholic Education Centre 427 Rice Road (Welland)
- Wednesday, February 19th 9:00 a.m.- 3:15 p.m. - Catholic Education Centre 427 Rice Road (Welland)
- Tuesday, February 18th 9:00 a.m.- 3:15 p.m.- Catholic Education Centre 427 Rice Road (Welland)

Session #2 Dates:

- Monday, May 12th 9:00 a.m.- 3:15 p.m. - Catholic Education Centre 427 Rice Road (Welland)
- Thursday, May 1st 9:00 a.m.- 3:15 p.m. - Catholic Education Centre 427 Rice Road (Welland)
- Friday, May 2nd 9:00 a.m.- 3:15 p.m. - Catholic Education Centre 427 Rice Road (Welland)

Grade 7&8 Professional Learning Network: Multiple Dates

- Interested Grade 7 and/or 8 teachers are invited to participate in a professional learning network that will consist of two multi-subject learning sessions this year.
- These sessions will focus on ways to support students with the transition to destreamed courses in Grade 9.
- **Session #1:** February 25th (Group A) or February 26th (Group B) 9:00 a.m.-3:15 p.m. - Catholic Education Centre 427 Rice Road, Welland
 - Topics will include: - Literacy - Math - Geography
 - A separate literacy session for French Immersion Teachers will be offered during the literacy portion
- **Session #2:** March 31st (Group A) or April 1st (Group B) 9:00 a.m.-3:15 p.m. - Catholic Education Centre 427 Rice Road, Welland
 - Topics will include: - Literacy - Math – Science
 - A separate literacy session for French Immersion Teachers will be offered during the literacy portion

The Staff Development Professional Development Opportunities report is presented for information.

Prepared by: Pat Rocca, Superintendent of Education
Anthony Corapi, Coordinator of Staff Development

Presented by: Pat Rocca, Superintendent of Education

Approved by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Date: February 11, 2025

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE MEETING
JANUARY 14, 2025**

PUBLIC SESSION

TITLE: CAPITAL PROJECTS PROGRESS REPORT UPDATE

The Capital Projects Progress report is presented for information.

Prepared by: Tunde Labbanz, Administrator Design and Construction

Presented by: Giancarlo Vetrone, Superintendent of Business & Financial Services

Approved by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Date: January 14, 2025



**REPORT TO THE COMMITTEE OF THE WHOLE
JANUARY 14, 2025**

CAPITAL PROJECTS PROGRESS REPORT UPDATE

BACKGROUND INFORMATION

Individual progress reports for capital projects are presented as follow:

IN PROGRESS

Appendix A New Elementary School Kalar Road, Niagara Falls

Appendix B New Elementary School Greenlane Road, Beamsville

The Capital Projects Progress report is presented for information.

Prepared by: Tunde Labbanz, Administrator, Design and Construction

Presented by: Giancarlo Vetrone, Superintendent of Business & Financial Services

Approved by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Date: January 14, 2025



PROJECT PROGRESS AND STATUS REPORT

NEW CATHOLIC ELEMENTARY SCHOOL, NIAGARA FALLS

Rev. 1.0, Mar 2023

A - General information	
Project Name	Catholic Elementary School Kalar Rd., Niagara Falls
Report Prepared by	Tunde Labbancz, Administrator, Facilities Services
Project Sponsors:	Domenic Massi, Superintendent Principal, TBD
Date	January 07, 2025
Reporting Period	December 2024

B - Executive Summary				
Overall Status				
	<i>Controlled</i>	<i>Caution</i>	<i>Critical</i>	<i>Reason for Deviation (Comments)</i>
Budget:	☒	☐	☐	
Schedule:	☒	☐	☐	
Scope:	☒	☐	☐	
Quality:	☒	☐	☐	



PROJECT PROGRESS AND STATUS REPORT

NEW CATHOLIC ELEMENTARY SCHOOL, NIAGARA FALLS

Rev. 1.0, Mar 2023

Executive Summary	<ul style="list-style-type: none">➤ PROJECT INFORMATION<ul style="list-style-type: none">○ Area of New School to be Constructed: 37,250 sf.○ New School Capacity: 363 students○ Number of Classrooms: 15○ Childcare NO➤ PROJECT FUNDING<ul style="list-style-type: none">○ Capital Priorities Grant \$14,033,019○ Additional Funding Approval for Childcare N/A➤ Geotechnical Report and Chemical/Soils Analysis underway
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PROJECT PROGRESS AND STATUS REPORT

NEW CATHOLIC ELEMENTARY SCHOOL, NIAGARA FALLS

Rev. 1.0, Mar 2023

C – Scheduled Milestones / Deliverables			
Milestone / Deliverable	Expected On	Actual On	Status
Funding Approval		March 27, 2024	COMPLETED
Architect Selection	September 2024	December 2024	COMPLETED
Design Development	October 2024		IN PROGRESS
Ministry Approval to Proceed with Tender	March 2025		NOT STARTED
Site Plan Approval	May 2025		NOT STARTED
Building Permit	May 2025		NOT STARTED
Project Tender	April 2025		NOT STARTED
Construction Start	May 2025		NOT STARTED
Parking lot and Playgrounds	August 2026		NOT STARTED
Occupancy	September 2026		NOT STARTED
Additional Milestones			NOT STARTED

D – Open Action Items				
#	Title	Expected Delivery	Owner / Approver	Status
1	MTO approval	May 2025		NOT STARTED
2	SPA approval	May 2025		NOT STARTED
3	MOE approval to proceed to Tender	March 2025		NOT STARTED
4	Building Permit approval	May 2025		NOT STARTED



PROJECT PROGRESS AND STATUS REPORT

NEW CATHOLIC ELEMENTARY SCHOOL, NIAGARA FALLS

Rev. 1.0, Mar 2023

E - Issues, Risks, Challenges and discussion items				
#	Title	Description	Owner	Status
1	Risk item 1		NCDSB	NOT STARTED
2	Risk Item 2		NCDSB	NOT STARTED
3	Risk Item 3		NCDSB	NOT STARTED

F - Accomplishments / Plans
<p>Accomplishments during <i>this Reporting Period</i> :</p> <ol style="list-style-type: none"> 1. Prime Consulting Services Tender closed on Biddingo for architect selection 2. Architectural and Engineering Consultants hired
<p>Plans during the next Reporting Period:</p> <ol style="list-style-type: none"> 1. Start Design Development phase



PROJECT PROGRESS AND STATUS REPORT

NEW CATHOLIC ELEMENTARY SCHOOL, NIAGARA FALLS

Rev. 1.0, Mar 2023

G - Project Status Report / Signatures

I have reviewed the information contained in this Project Progress And Status Report and agree:

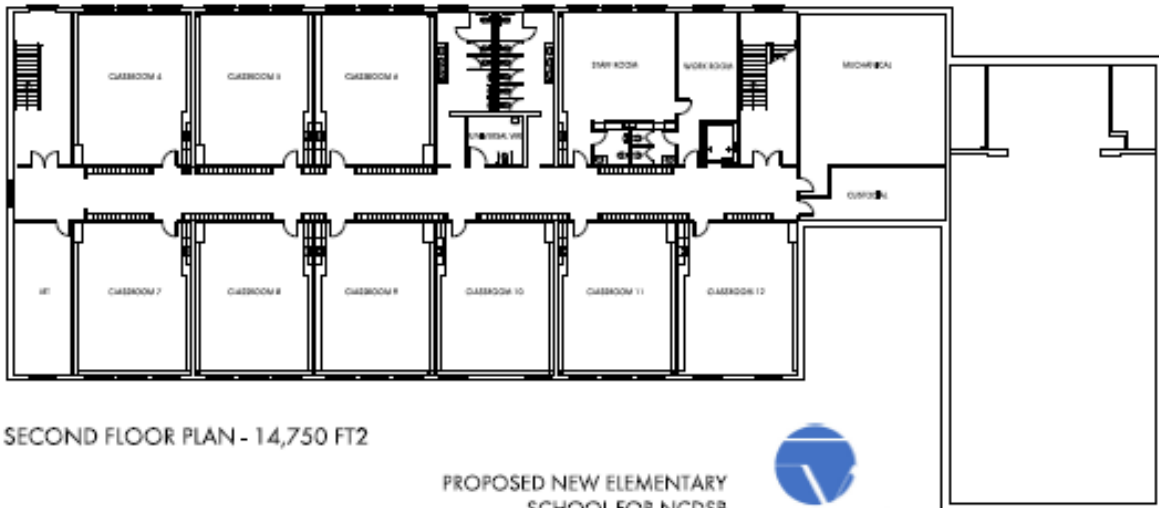
<i>Name / Title</i>	<i>Company</i>		
Project Manager	NCDSB	Tunde Labbancz	January 07, 2025
Controller of Facilities Services	NCDSB		
COPIES TO:			
Chair, Vice-Chair, and Trustees	NCDSB	Committee of the Whole Capital Project Update	Monthly
Director of Education	NCDSB	Camillo Cipriano	Email
Superintendent	NCDSB	Domenic Massi	Email
Principal	NCDSB	TBD	Email

PROJECT PROGRESS AND STATUS REPORT

NEW CATHOLIC ELEMENTARY SCHOOL, NIAGARA FALLS

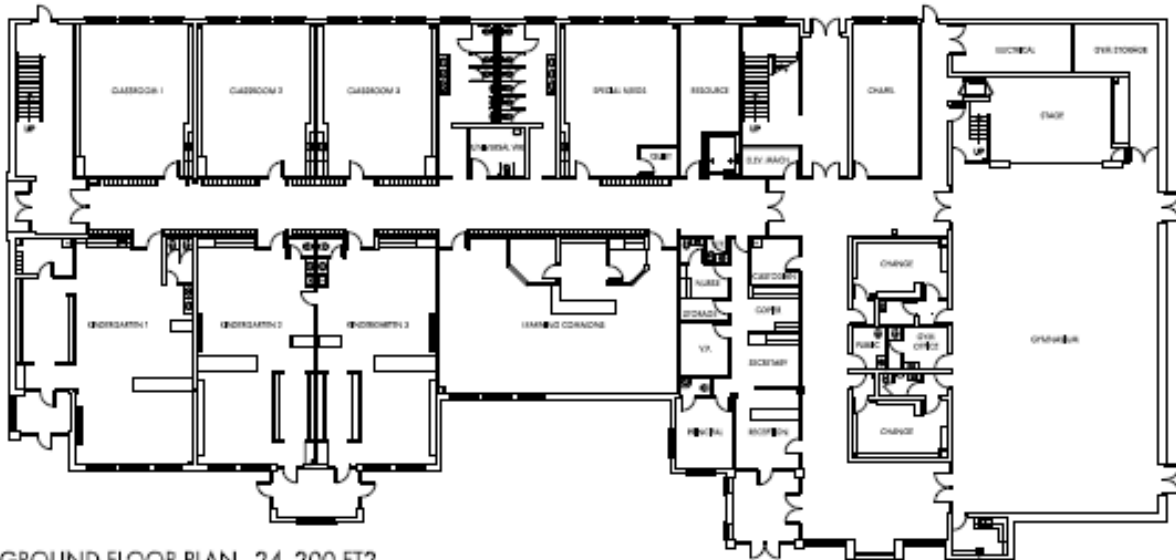
Rev. 1.0, Mar 2023

CONCEPTUAL FLOOR PLAN 2024



SECOND FLOOR PLAN - 14,750 FT²

PROPOSED NEW ELEMENTARY
SCHOOL FOR NCDSB
PRELIMINARY AUGUST 31, 2023



GROUND FLOOR PLAN - 24,200 FT²



FACILITIES SERVICES

PROJECT PROGRESS AND STATUS REPORT

NEW CATHOLIC ELEMENTARY SCHOOL, BEAMSVILLE

Rev. 1.0, Mar 2023

A - General information	
Project Name	Catholic Elementary School Greenlane Rd., Beamsville
Report Prepared by	Tunde Labbancz, Administrator of Facilities Services
Project Sponsors:	Gino Pizzoferrato, Superintendent Principal, TBD
Date	Jan 07, 2025
Reporting Period	December 2024

B - Executive Summary				
Overall Status				
	<i>Controlled</i>	<i>Caution</i>	<i>Critical</i>	<i>Reason for Deviation (Comments)</i>
Budget:	■	⊗	■	Construction cost estimate done at 80% construction drawings indicates project will come in over budget at tender phase. Ministry has been notified.
Schedule:	■	⊗	■	Project delayed due to preliminary engineering requirements for SPA. Ministry has been notified.
Scope:	⊗	■	■	
Quality:	⊗	■	■	



PROJECT PROGRESS AND STATUS REPORT

NEW CATHOLIC ELEMENTARY SCHOOL, BEAMSVILLE

Rev. 1.0, Mar 2023

Executive Summary	<ul style="list-style-type: none">➤ PROJECT INFORMATION<ul style="list-style-type: none">○ Area of New School to be Constructed: 42,442 sf.○ New School Capacity: 421 students○ Number of Classrooms: 18○ Childcare➤ PROJECT FUNDING<ul style="list-style-type: none">○ Capital Priorities Grant \$10,108,084○ Additional Funding Approval for Childcare \$2,014,523➤ Ministry Approval to Proceed to Design received.➤ Detailed design completed.➤ Expected school opening tentatively 2025. Ministry has been notified.
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FACILITIES SERVICES

PROJECT PROGRESS AND STATUS REPORT

NEW CATHOLIC ELEMENTARY SCHOOL, BEAMSVILLE

Rev. 1.0, Mar 2023

C – Scheduled Milestones / Deliverables			
Milestone / Deliverable	Expected On	Actual On	Status
Funding Approval		July 15, 2022	COMPLETED
Architect Selection	December 2022	February 2023	COMPLETED
Design Development	January 2023	May 2023	COMPLETED
Ministry Approval to Proceed with Tender	March 2024		IN PROGRESS
Site Plan Approval	May 2024		IN PROGRESS
Building Permit	May 2024		IN PROGRESS
Project Tender	April 2024		NOT STARTED
Construction Start	May/June 2023		NOT STARTED
Parking lot and Playgrounds			NOT STARTED
Occupancy	September 2025		NOT STARTED
Additional Milestones			NOT STARTED

D – Open Action Items				
#	Title	Expected Delivery	Owner / Approver	Status
1	MTO approval	May 2024		IN PROGRESS
2	SPA approval	May 2024		IN PROGRESS
3	MOE approval to proceed to Tender	March 2024		IN PROGRESS
4	Building Permit approval	May 2024		IN PROGRESS

PROJECT PROGRESS AND STATUS REPORT

NEW CATHOLIC ELEMENTARY SCHOOL, BEAMSVILLE

Rev. 1.0, Mar 2023

E - Issues, Risks, Challenges and discussion items				
#	Title	Description	Owner	Status
1	Risk item 1	Archeological Survey	NCDSB	COMPLETE
2	Risk Item 2	Soil Remediation, Topsoil Removal, and Tree Removal Tender posted	NCDSB	COMPLETE
3	Risk Item 3	Site Plan Modifications Requested Through Comments from the Town	ARCHITECT	IN PROGRESS

F - Accomplishments / Plans
<p>Accomplishments during <i>this Reporting Period</i> :</p> <ol style="list-style-type: none"> 1. MOE application for additional funding has been requested. 2. Tree Removal, Soil Remediation, and Topsoil Removal completed. 3. Final drawings provided to the MOE to obtain Approval to Proceed to Tender 4. Letter of Credit issued to the Town of Lincoln 5. Received design approval from child care quality assurance branch. 6. Updated Space Template with child care submitted to MOE.
<p>Plans during the next Reporting Period:</p> <ol style="list-style-type: none"> 1. Complete final Environmental Assessment and send it to the Town of Bemasville. 2. Obtain additional funding from MOE. 3. Acquire Approval to Proceed to Tender from MOE. 4. Obtain Site Plan approval from the Town of Beamsville.



FACILITIES SERVICES

PROJECT PROGRESS AND STATUS REPORT

NEW CATHOLIC ELEMENTARY SCHOOL, BEAMSVILLE

Rev. 1.0, Mar 2023

G - Project Status Report / Signatures

I have reviewed the information contained in this Project Progress And Status Report and agree:

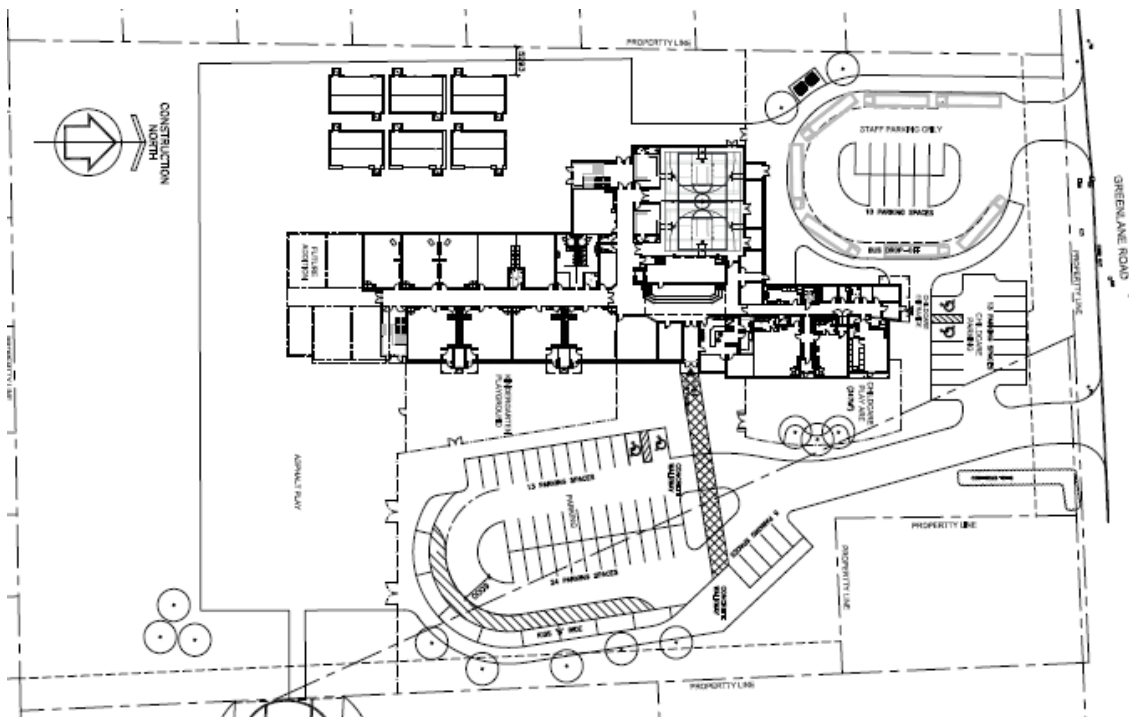
<i>Name / Title</i>	<i>Company</i>		
Project Manager	NCDSB	Tunde Labbancz	January 07, 2025
Controller of Facilities Services	NCDSB		
COPIES TO:			
Chair, Vice-Chair, and Trustees	NCDSB	Committee of the Whole Capital Project Update	Monthly
Director of Education	NCDSB	Camillo Cipriano	Email
Superintendent	NCDSB	Gino Pizzoferrato	Email
Principal	NCDSB	TBD	Email

PROJECT PROGRESS AND STATUS REPORT

NEW CATHOLIC ELEMENTARY SCHOOL, BEAMSVILLE

Rev. 1.0, Mar 2023

CONCEPTUAL SITE PLAN 2024



CONCEPTUAL ELEVATION PLAN 2024

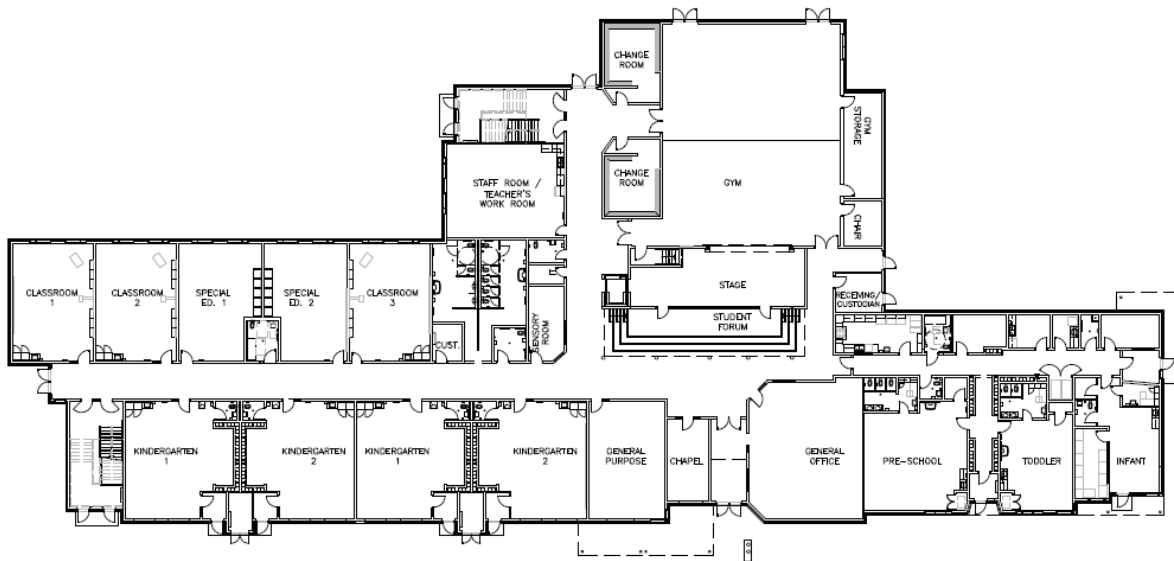


PROJECT PROGRESS AND STATUS REPORT

NEW CATHOLIC ELEMENTARY SCHOOL, BEAMSVILLE

Rev. 1.0, Mar 2023

CONCEPTUAL FLOOR PLAN 2024

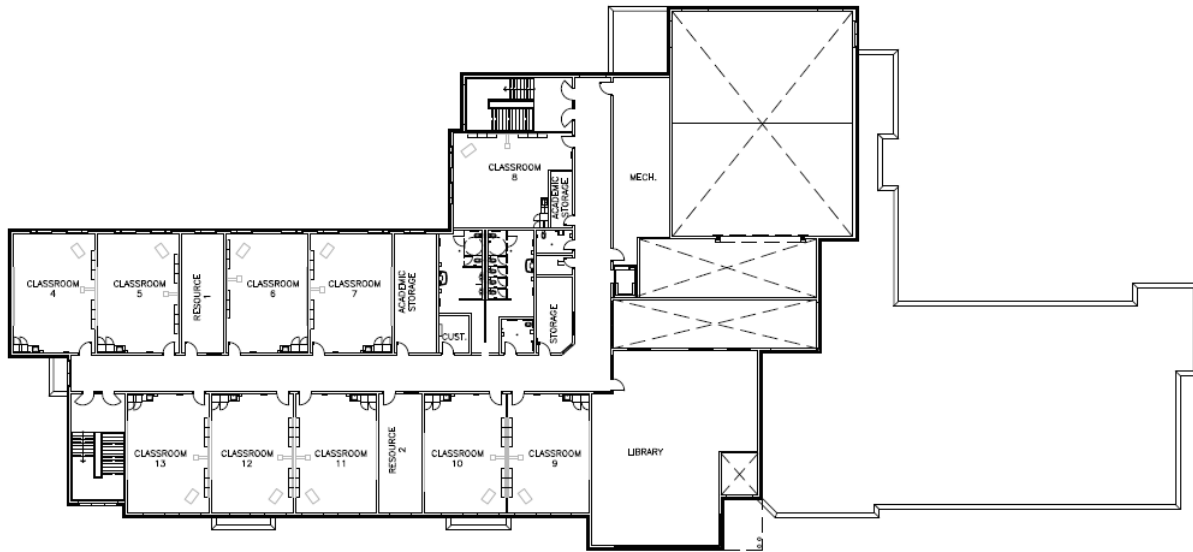


GROUND FLOOR
 SCHOOL: 2,295m² (24,703 SF)
 CHILDCARE: 447m² (4,811 SF)

PROJECT PROGRESS AND STATUS REPORT

NEW CATHOLIC ELEMENTARY SCHOOL, BEAMSVILLE

Rev. 1.0, Mar 2023



SECOND FLOOR
SCHOOL: 1,628m² (17,523 SF)

SITE VIEW FROM GREENLANE ROAD

PROJECT PROGRESS AND STATUS REPORT

NEW CATHOLIC ELEMENTARY SCHOOL, BEAMSVILLE

Rev. 1.0, Mar 2023



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TREE REMOVAL AND SOIL REMEDIATION – NOVEMBER 2024

